BARBERVILLE
PIONEER SETTLEMENT
Discover Yesterday Today

386-749-2959
events@pioneersettlement.org

PLAYING ON THE PORCHES VENDOR RULES

Jan 4th | Feb 1st
Mar 1st | May 3rd
9 am - 4 pm ALL DAYS

Set up Time: ONLY ON EVENT DAY from 7am - 8:30 am (no earlier)

ALL VEHICLES MUST BE OFF SHOW GROUNDS ABSOLUTELY NO LATER THAN 8:30 AM.

Booth space size will be approximately 10' X 10'. NO electric hook-ups are available. Vendors provide their own tents, tables, chairs, sturdy display racks, shelves, etc. Vendors will receive a wrist band and a parking pass.

1. Obey ONE WAY and all other signage.
2. **For safety purposes, vehicles must be moved off the show grounds no later than 8:30 am and are not permitted back on the grounds until 4:15pm. All vehicles must park in the assigned parking area, no parking on show grounds.**
3. If you have an emergency that requires you leave during the show—locate a staff member or volunteer with a radio and ask to be escorted on and off of the grounds.
4. **ALL TENTS MUST BE secured with weights or stakes.** Any damage caused by unsecured tents will be the responsibility of the person who's signature is on the application. Be prepared for sun, wind, rain, and insects.
5. If this is your first event with us please send a minimum of three (3) close-up photographs of your work or items to sell and one (1) close up of your display. Send via email or mail. If you wish the photographs to be returned, include a self addressed stamped envelope with this application.
6. All arts and crafts vendors are restricted to original works, designed and hand-crafted by the applying artist. Artist must be present at show.
7. Reselling of Direct Sales/Commercial items will be accepted on a limited case by case basis and cannot be combined with handmade arts and crafts vendors.
8. Pornographic material in any form is strictly prohibited. Committee holds the right to define pornographic.
9. Acceptance is a commitment to the show for Playing on the Porches. Vendors failing to show or notify staff at the Barberville Pioneer Settlement will not be accepted to future shows.
10. **No refunds in case of inclement weather or cancellations (if a fee is required).**
11. Register early. **Placement is not guaranteed** and is at the discretion of the Playing on the Porches committee.
12. Booth placement is at committee's discretion. Placement requests will be considered if at all possible; specific spaces CANNOT be reserved or guaranteed.
13. Vendors are responsible for collecting and forwarding the 6.5% Florida Sales Tax to the Dept. of Revenue.
14. **Service Animals only allowed on grounds.**
15. When any rule is violated, the Committee reserves the right to ask the offending vendor to leave the show or remove said offense or violation.
16. The Settlement is not responsible for loss or damage or for exhibits/items left overnight.
17. No overnight camping, even in self-contained vehicles, will be allowed. Camping facilities are located nearby in Astor.

If you are not willing to abide by these procedures please do not apply for this show.
These rules will be strictly enforced by our Settlement staff and specially assigned volunteers.

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SELECT EVENT DATE(S):

__ JAN 4TH __ FEB 1ST
__ MARCH 1ST __ MAY 3RD

Please Print Clearly

NAME:_____

BUSINESS NAME:_____

TEAM MEMBER/HELPER
NAME:_____

PHONE: ( )_____ E-MAIL _____

MAILING ADDRESS:

_____

Description of all work and/or items for sale. Be specific, attach a sheet of paper if necessary:

_____

Number of Booths: _____ x $10 Vendor fee = Total _____ per event.
Please make checks payable to Pioneer Settlement for the Creative Arts. Inc. Or call with a card over the phone.

Following Information required if you are driving onto grounds for set-up or tear down:

LICENSE PLATE_____CAR MAKE AND COLOR_____USING A TENT — YES __NO

I have read the enclosed rules and I agree to abide by them. I do hereby release and forever discharge The Pioneer Settlement for the Creative Arts, Inc. from all manner of actions, suits, sums of money, damages, controversies, claims, and demands from any loss or damages to the undersigned's property.

The person/s signing below is responsible to share the rules with all others participating in the operation of your booth. See enclosed vendor rules.

Authorized Representative

Print Name _____ Signature _____

Team Member

Print Name _____ Signature _____

Date: _____